

City of Newton



Setti D. Warren
Mayor

HEALTH AND HUMAN SERVICES DEPARTMENT
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Public Health
Prevent. Promote. Protect.

Guidelines for Operating a Residential Kitchen

A food establishment permit must be obtained if food is prepared in or distributed from a residential kitchen for sale according to the **Massachusetts State Sanitary Code Chapter X – Minimum Sanitation Standards for Food Establishments 105 CMR 590.009 (2) (a)**. At this time, your establishment does not have a food establishment permit therefore any and all food production (if any) must cease. Prior to obtaining a food establishment permit, the following must be provided to the Newton Health Department:

- ◆ A written clearance from the Inspectional Service Department – Zoning section stating that the intended business meets zoning requirements. Inspectional Services is located at City Hall in Newton, 1000 Commonwealth Avenue, second floor. Phone number (617) 796-1060.
- ◆ An intended list of food(s) to be prepared or distributed shall be submitted to the Health Department. Be advised that only non-potentially hazardous foods and foods which do not require refrigeration and / or a variance shall be prepared in or distributed from a residential kitchen for sale to the public. Wholesale operations (selling to retail stores, restaurants etc.) requiring a food processor registration shall not be conducted in a residential kitchen.
- ◆ Foods must be obtained from approved sources. List sources of all ingredients used.
- ◆ Describe where the food and the ingredients will be stored.
- ◆ How sinks will be used within the household.
- ◆ Describe food contact surfaces and how they will be cleaned and sanitized and where soiled equipment will be stored prior to washing.
- ◆ List pets that live and / or visit the household.
- ◆ Note that only immediate family members residing in the household may prepare food for retail sale in a residential kitchen.

An application shall be completely filled out and submitted to the Newton Health Department with the above information. Production of food cannot take place until all of the above has been submitted and approved by the Newton Health Department.

If you have any questions please call the Newton Health Department at (617) 796-1420.

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